

Return to school for all pupils – September 2020

Dear Parent/Carer,

We would like to thank you all, for your amazing support of the school and staff since March 2020, and for your anticipated support as we move forwards to the full opening of school in September. As a team, staff are working hard and preparing for all children to return safely in September. To ensure the start of term is a roaring success and we manage new changes effectively, please can we ask that parents and carers read the following letter.

New School Day – Timings

Class	Start	Finish	Start Date
Foundation 1 AM	8:30	11:30	Phased start – See letter in your welcome pack.
Foundation 1 PM	12:15	2:40	Phased start – See letter in your welcome pack.
Foundation 2	8:30	2:40	Phased start – See letter in your welcome pack.
Years 1 & 2	8:40	2:50	Wednesday 2 nd September
Years 3, 4, 5 & 6	8:50	3:00	Wednesday 2 nd September

We understand that families have children in different year groups and multiple trips to school may not be possible. In view of this situation we would ask that the older child be dropped off at school at the same time as their younger sibling. The younger sibling would then be collected at the same time as the older sibling. **Example: If you had a child in Foundation 2 and Year 5 – school would start at 8.30 am and finish 3.00 pm.**

Attendance

From September, the attendance of pupils once again becomes mandatory and all children need to attend school regularly, and on time. If you have any concerns about doing this, please contact the school to discuss.

Entering and Leaving School

We are currently operating a system to ensure social distancing and staggered entry. This system will continue during the new school year to help minimise crowding on the school yard. Both entrances will be open – Halsbury Road and Coleridge Road Entrance, please follow the arrows showing you how to enter and exit the school. A member of staff will be on the yard to help if needed. We ask parents and children to socially distance as much as possible and do not congregate on the school playground, or near the entrance/exit. We ask that only 1 parent pick and drop their child off at school to limit the number of adults on site.

Polite Reminder that parents and carers are not allowed into the school building. If you need to speak to a member of staff please call us on 01709 828988.

Classroom Bubbles

We will be following Government guidance, and children will be kept in their class bubble throughout the day. Wherever possible, children will not have any contact with anyone outside of their bubble.

School Uniform

At Coleridge Primary we encourage our children to take pride in everything they do, including their appearance which is why we have a school uniform. We ask parents and carers to support us in implementing this dress code.

What can my child bring into school?

- Coat suitable for the current weather conditions
- Packed Lunch
- Water Bottle clearly marked with their name

No pencil cases

No Scooters or Bikes

Breakfast Club & After School Clubs

The Breakfast Club will not be opening in September; however, this will be reviewed later in the term. There may be an option for keyworkers children to attend the Breakfast Club later in September (no parents). We will keep you informed.

After School Clubs will not take place until further notice.

Assemblies/Community Activities

Assemblies and community activities will not be taking place during September, however, again this will be reviewed later in the term.

Strict guidelines for those displaying symptoms

All of the school community must follow strict guidelines to protect everybody. If you have a temperature, new persistent cough or loss of taste/smell you **MUST NOT** enter the school grounds. The person displaying symptoms needs to have a test as soon as possible. Anyone who feels unwell and is unsure if they should attend school, please telephone school to discuss the symptoms.

Access to School Reception

As always, out office staff are here to help, but please keep visits to reception to a minimum and communicate by phone or text wherever possible. No monies will be accepted at the office.

SIMs Pay

We are introducing a new cashless payment scheme from September 2020. SIMs Pay will provide a safe, secure and easy way to pay online for school items such as school meals, trips, clubs and other school activities.

You will have received your invitation email to register for the system so please take the time to register. More information about SIMs Pay and the guide to registering can be found on the school's website. Type the following web address into your search engine to be directed to our letters for parents /carers on our website.

<https://coleridgeprimary.org/information/letters/>

We understand that you may have some questions that we haven't covered in this letter. If you would like to talk to a member of staff, please email school at enquiries@coleridgeprimary.org or send us a text message and we will do our best to contact you before the start of school.

We hope that you enjoy the rest of the holidays and have a relaxing summer. Please keep safe, and we look forward to seeing you all again soon.

Kind regards



Mr I Tankard
Head teacher